



## Sunborn (Gibraltar) Resort Limited: Green Policy

### 1. **Mission Statement**

Sunborn (Gibraltar) Resort Limited recognises that it has a responsibility to the environment and community beyond legal and regulatory requirements. We are committed to reducing our environmental impact and continually improving our sustainable performance as an integral part of our business strategy and operating procedures, with regular review points. We will encourage customers, suppliers and other stakeholders to do the same.

### 2. **Responsibility**

Sunborn (Gibraltar) Resort Limited is responsible for ensuring that the green policy is implemented. However, all employees have a responsibility in their area and departments to ensure that the aims and objectives of the policy are met and if required amended.

### 3. **Policy Aims**

- a. Complying with all applicable legislation.
- b. Implementing energy and water efficiency programs where economically and operationally practical.
- c. Minimising waste by reviewing purchasing practices and segregating wastes for reuse and recycling.
- d. Educating staff and customers about environmental policies and efforts to minimise footprint or impacts.
- e. Reviewing policy for continual improvement of environmental performance.
- f. We will always comply with the law in all our actions and will continuously review our policy to improve our environmental impact.

### 4. **Education**

Employees will be subject to Company induction training where “The Green Policy” will be introduced. Subsequently employees will receive further departmental training on areas of Health & Safety, Food & Hygiene and Procedures/Policies.

## **5. Green Policy for our Guests**

a. We would like to enlist the help of our guests in achieving our aims by asking them to:

1. Turn off lights when leaving the room.
2. Turn off the television when leaving the room.
3. Turn off taps.
4. Limit the use of air-conditioning or heating and turn it off when a window or door is open to the outside.
5. Towel and Linen Policy: Our policy is to ensure that guests have a comfortable stay. Therefore, sheets will be changed on every second day for a long stay guest and towels will be changed on turn down (where necessary) and when the room is cleaned. Guests are asked to place all towels to be changed in the bath.
6. Due to the geographical size of Gibraltar guests are encouraged to walk to tourist attractions or use the public transport.

b. Sunborn (Gibraltar) Resort Limited very much welcome and encourage the support of our guests in achieving our aims and we appreciate any recommendations they might have to further improve the hotel’s environmental performance.

## **6. Sunborn (Gibraltar) Resort Limited we will continue to:**

- a. Use low energy light bulbs in all areas of the hotel.
- b. Monitor our energy consumption of electricity and water.
- c. Reduce our paper trail through the efficient use of our office technology. We do as much as we can online regarding booking confirmations, payments and receipts.
- d. Turn off unnecessary lights and taps.
- e. Buy in bulk.
- f. Provide Tesla Charging stations for hybrid/electrical operated vehicles.
- g. Printer used only on white mode and set on double sided, unless necessary.
- h. Encourage the use of locally fresh products.
- i. Continue recycling glass, cardboard/paper, plastic, wood and metals.

## **Future projects to:**

- a. Update our website with green travel information e.g. local bicycle hire.
- b. Continue to reduce our energy consumption by 10% by looking at energy saving devices such as movement lighting.
- c. Use more organic produce, seasonal vegetables and local products.
- d. Use recycled paper for brochures.

- e. Get involved in local community projects.
- f. Donate bathroom products to charities in Africa.